



## Analytics Consultant Position Description

**Company Overview:** Focus Strategies is dedicated to helping communities advance efforts to end homelessness using a “systems thinking” approach, primarily by using local data to inform system design and improve performance. Our passion is helping communities empower themselves with the information and tools needed to end homelessness strategically. We provide the following types of services for non-profit and governmental clients:

- Systems of care analysis, planning, and research with a particular focus on ending homelessness.
- Systems evaluation, with a focus on comparative system performance and cost-effectiveness.
- Data collection and analysis services, including integrating multiple datasets, manipulating Homeless Management Information System (HMIS) data, and generating homeless counts.
- New supportive housing and services project development and implementation.
- Policy development and analysis.

### Position Summary

Position: Analytics Consultant  
Location: Sacramento, California  
Compensation: Competitive salary and benefits package, depends on experience  
Start Date: Open until filled  
Contact Information: Nina Prudhomme, Administrative Analyst, [nina@focusstrategies.net](mailto:nina@focusstrategies.net) or 916-569-8550

### Analytics Consultant Summary

Under the direction of the Director of Analytics and Evaluation, the Analytics Consultant develops strategies, manages, and performs work for a variety of projects on behalf of Focus Strategies clients. Responsibilities include:

- Conducting research and analyses related to homeless systems and programs, identifying key questions for analysis, methodologies to approach the analysis, and interpretation of findings;
- Project management, including leading assigned project staff; and
- Working closely with Focus Strategies Directors and other staff, clients’ staff, and other consultant firms.

The successful candidate will have outstanding critical thinking, analytical and interpersonal communication skills; be self-directed and detail-oriented; have the ability to interact with clients and all levels of project teams, provide timely and accurate analysis and develop valuable results. The ideal candidate will also have experience designing and implementing homeless programs and systems or housing/homeless policy development.

### Analytics Consultant will:

- Develop project plans, manage projects, work with assigned staff, and work collaboratively to achieve superior results for Focus clients.
- Actively participate in continuous learning, process and product improvement efforts with the Focus team.
- Support a range of community planning and design activities to develop systems to end or reduce homelessness, including community input processes, data collection and analysis, documentation of

- existing and proposed system processes and structures.
- Conduct research and analyze data from single systems (e.g. homelessness) and multiple disciplines, including health, mental health, homelessness, and affordable housing.
- Synthesize research findings into recommendations for practice.
- Develop and implement initiatives to analyze the capacity needs of supportive and affordable housing systems within the context of reducing homelessness.
- Work closely and collaboratively with supervisor and company leadership to set priorities, independently organize project workflow, and provide timely updates.
- Interact with staff at client and partner organizations to collect and accurately interpret information.

**Analytics Consultant position requires:**

- A passion for ending homelessness with a commitment to data-informed public policy.
- Locating in Sacramento.
- An advanced degree in public policy, psychology, public health, or a related field, including advanced classes in research design and/or statistics (PhD preferred), and at least three years of experience.
- **Experience in human services programs, systems, or policy development.**
- Demonstrated experience with program evaluation and outcomes measurement, identifying key questions, as well as methodologies and statistical approaches to address them.
- Demonstrated proficiency interpreting quantitative and qualitative data about homelessness, homeless programs and systems.
- Strong written, verbal, and analytical skills.
- Proficiency with all Microsoft Office Suite products and statistical software (SPSS, Stata).
- Occasional travel in the Sacramento area and very occasional travel to other areas.
- Experience translating program, community, or systems information into data collection and reporting tools.

**What the Analytics Consultant will gain from this position:**

- Advanced experience with complex policy, technical, and community issues using a Systems Thinking approach within the field of ending and reducing homelessness.
- Ability to develop innovative solutions and analyses to emerging problems in homeless systems of care.
- Opportunity to build skills in program, systems, and policy analysis using data and information from multiple sources.
- Develop advanced writing and presentation skills.
- Experience with consultation for public benefit.
- Opportunity to be part of an evolving and growing consultation practice.
- Opportunity to work with an expert and dedicated team of professionals in a fast paced work environment.

**To apply:**

- Send resume, salary requirements, cover letter, and one example of past evaluation work, as one PDF to [nina@focusstrategies.net](mailto:nina@focusstrategies.net).
- Please include your name and position title in the document's electronic name (e.g. Kendra Scott Analytics Consultant application.pdf).
- Only candidates selected for an interview will be contacted.